

Extreme Hardship Concession/Exemption Form					
<b>Date</b>		<b>Approved by</b>	<b>Staff Member Name</b>	<b>Noted in database</b>	<b>Date and initials</b>
Personal Details					
<b>Name</b>	<i>Family Name</i>	<i>First Name</i>	<b>Date of birth</b>		
<b>Address</b>					
Course Details					
<b>Core class</b>		<b>Course code</b>		<b>Commencement Date</b>	
<b>Classes</b>	Course in Initial EAL		Course in EAL		Certificate 1 in EAL
	Certificate 2 in EAL		Certificate 3 in EAL		Digital Literacy
	Other				
Concession/ Exemption Details					
Exemption from paying the minimum tuition fee has been granted for			<i>Specify time frame</i>		
The tuition fee for the nominated course has been reduced to:			\$		
<b>Approval category</b>	Refugee or humanitarian entrant within his/her first 3 years in Australia		Husband and wife both enrolled at the same time, but not working and not on benefits		If 'Other', give details
	Migrant within his/her first 2 years in Australia, who is unemployed, not eligible for benefits but registered with Centrelink (evidence sighted)		Other reason as determined by nominated staff member with approval of the Centre Manager		
Signatures					
<b>Student</b>				<b>Date</b>	
<b>Authorised Staff Member</b>				<b>Date</b>	
<b>General Manager</b>				<b>Date</b>	
<b>Exemption from course fees in no way changes the rights or responsibilities of the student, including but not limited to, adherence to and cover from NMLL's Privacy Policy and the NMLL Code of Conduct.</b>					